



Third Party Authorization and Agreement for F&I Express eContracting



F&I EXPRESS

Dealership Name		Address	
_____	_____	_____	_____
City	State	Zip Code	Phone
_____	_____	_____	_____
<u>Arkona DMS Information</u>			
Enterprise Code	Company Number		Server
_____	_____		_____
OpenTrack Vendor Access has been enabled (Instructions attached)			
<p>We authorize Superior Integrated Solutions INC. to have access via modem and/or network to our computer system for the purpose of doing work on our behalf. We agree that Superior Integrated Solutions INC. will not be held liable for any system related issues not directly related to the programming request. Information on our system is proprietary to us and will not be viewed and/or altered without our consent. Superior Integrated Solutions Inc. will have access to our system within the specified parameters of these agreement and all work requested will be our sole property and will not be removed and/or altered without our consent. Superior Integrated Solutions, Inc. will be using the software licensed by us for the sole purpose of this agreement. The undersigned acknowledges and agrees that by executing this Third Party Work Agreement it has read and agrees to the terms and conditions contained in the End User License Agreement, which is located at: http://www.4-superior.com/eula_licensing-agreementnew.pdf. The undersigned further acknowledges and agrees that the terms of said End User License Agreement are fully incorporated and included in this Third Party Work Agreement and are binding on the parties hereto.</p>			
Authorized Signature	Printed Name	Date	
_____	_____	_____	

Dealership Contact Information

Title	Name	Phone	Email
F&I Director			
Business Office			
IT Manager			

<input type="checkbox"/>	Yes, I want the CompliPrice feature to meet my aftermarket compliance policies.
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Agent Information

Agent Name	Email	Office Phone	Cell Phone

Aftermarket Providers Used

Provider	Dealer ID	Product(s)

Authorized F&I Express System Users

First Name	Last Name	Position	Email

Target Install Date: _____

Send completed form to newdealer@fandiexpress.com or 855-294-9584 (Fax)

F&I Express Dealer Desk: 1-855-364-3977 : Ext. 1



F&I EXPRESS

Dealership Name: _____

Address: _____

Contact Name: _____

Email: _____

Phone: _____

DMS: _____

Est. Monthly Contract Volume: _____

Agreement

_____ agrees to pay a one-time setup fee of \$199 per rooftop, due and payable upon execution of the agreement. _____ agrees to pay ITI a monthly service fee of \$99 per rooftop beginning the subsequent month the DMS integration was set up. ITI will send invoices on a monthly basis via email. The invoices shall be due and payable within 30 days of the invoice date.

Payment methods

We accept credit card, check, or ACH. You can pay via credit card by viewing the monthly emailed invoice and clicking on the pay now button. If you would like to pay via ACH, please reach out in a separate email to billing@fandiexpress.com and the form will be sent to you. ITI reserves the right to discontinue DMS integration if the account is in default.

Terms and Conditions

This agreement is a month-to-month agreement and can be cancelled when the party responsible for the monthly fee sends an email to billing@fandiexpress.com and request to be moved to standard integration. The last day to notify F&I Express so you will not be charged the following month is the 23rd of each month.

Contact and Billing Information

Party responsible for setup fee: _____

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Invoices sent to: _____

Signature _____

Date: _____

Party responsible for monthly fee: _____

Name: _____

Company: _____

Address: _____

Phone: _____

Email: _____

Invoices sent to: _____

Signature _____

Date: _____

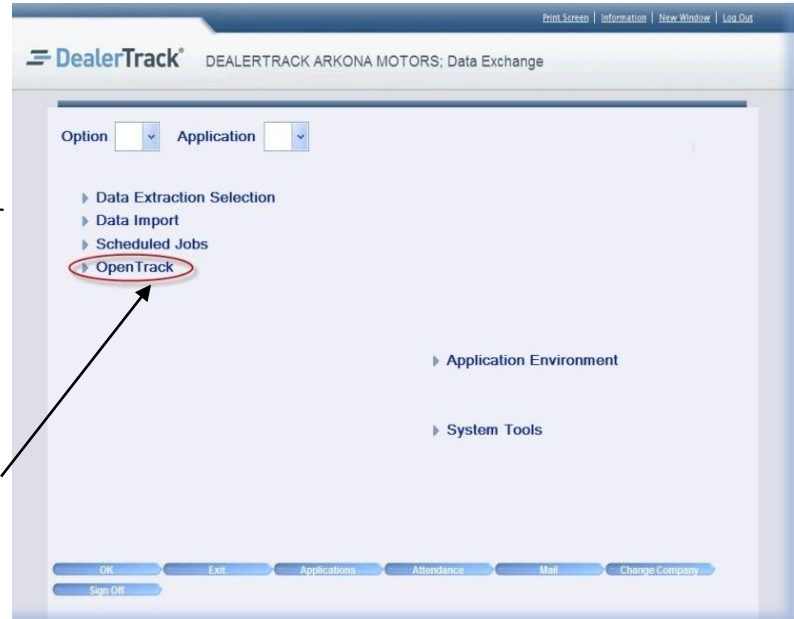
OPENTRACK SETUP INSTRUCTIONS

In order to integrate your vendor to your DealerTrack DMS, you must setup their integration provider, SIS-Superior Integrated Solutions with vendor access in OpenTrack. This should take less than 5 minutes to complete. Detailed instructions follow below.

OpenTrack Setup - The Data Exchange sometimes referred to as the OpenTrack, allows Superior Integrated Solutions (SIS) to access your specified DMS data and securely transfer it to your vendor's program on your behalf.

In order for your vendor to access your data, an authorized user will need to define the vendor's settings for each API they intend to access. You will need to add three methods for your vendor: CUSTOMERS, DEALS, & VEHICLES.

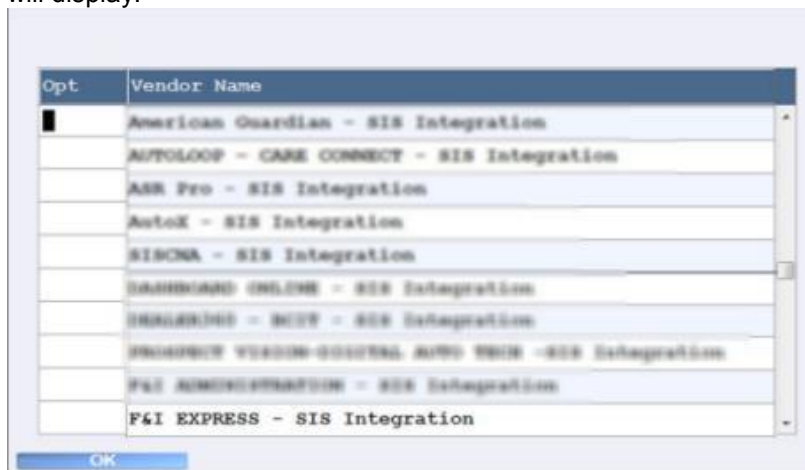
1. From the **Data Exchange** application menu, select menu option **OpenTrack**.



If the **OpenTrack** menu option does not appear on the **Data Exchange** application menu, the user security will need to be adjusted.

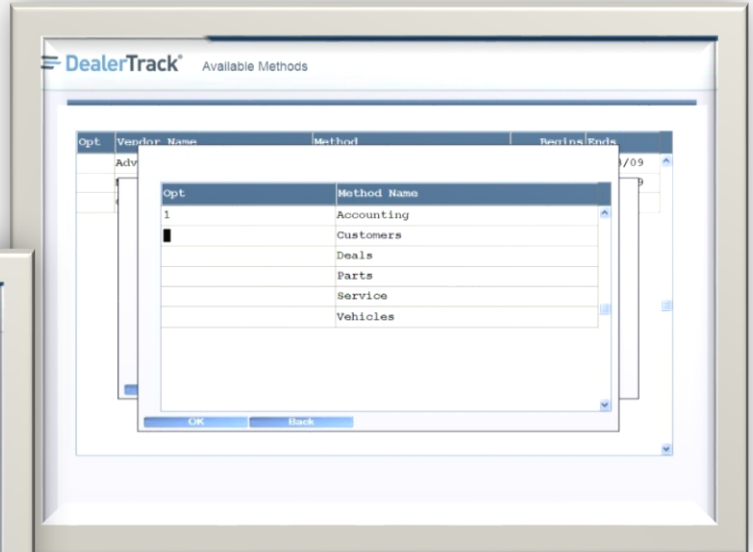
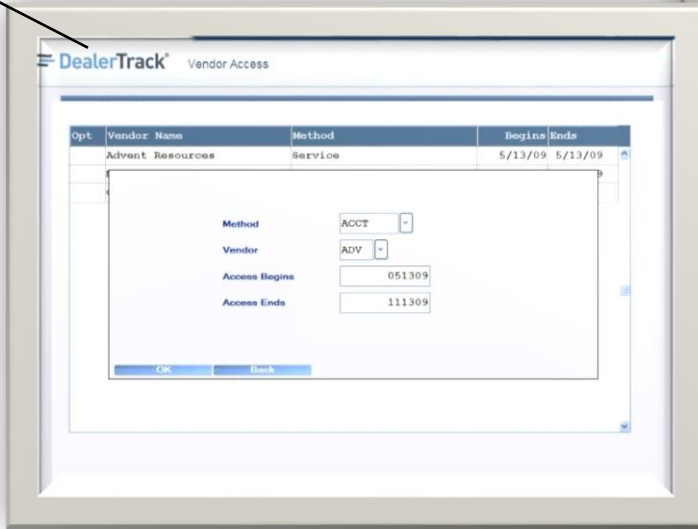
- i. The "Authorize to OpenTrack" prompt can be found in the **Data Extraction** section of the **User Security**.

2. Use function **Add** on the Active Methods list screen. The Vendor Access definition screen will display.



- a. **Vendor** – Select **F&I Express – SIS Integration** from the Certified Vendors list screen.

2. **Define the vendor specifications:**
Method – Select the first desired method from the Available Methods list screen. Your vendor will need to have access to: CUSTOMERS, DEALS, & VEHICLES



3. **Access Begins** – Key in the date for vendor access to begin in the mmddy format, without dashes or slashes. **Input today's date** in this field.

4. **Access Ends** – leave this field blank!
5. **Press [ENTER]**. SIS is now added to the list of API Methods.
6. **Repeat this process** to add your vendor for: CUSTOMERS, DEALS, & VEHICLES
7. **Confirm** the 3 required methods have been added prior to exiting.

OPENTRACK SETUP INSTRUCTIONS

Q. How do I find my Enterprise / Company Number?

A. On the top left hand side of you DealerTrack DMS system you will see a hyperlink labeled "Information". Click on this link and copy the Enterprise, Company number, and Server number as shown below.

